OAK KNOLL CEMETERY

PRINCETON, MN

RULES AND REGULATIONS

APPROVED BY THE

PRINCETON CITY COUNCIL

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RULES AND REGULATIONS

1. Internments

1.1 Lot owners are granted only the right of interment in their lots. The City of Princeton reserves the right to refuse to permit the interment of anyone who is not at the time the owner of the lot, or a relative of the owner by blood or marriage. Permission, in writing and with the seal of a Notary Public, of the lot owner must accompany all requests for permits to bury persons not members of the immediate family of the lot owner.

1.2 No interment shall be made in the cemetery except upon at least 24 hours notice in advance of the time set for the funeral service.

1.3 No casket shall be interred in the cemetery unless it is enclosed in a concrete vault or box. Ashes must be placed in an urn prior to burial. No vault is required for cremation.

1.4 Should the lot owner, or funeral director, fail or neglect to designate the location, the City of Princeton reserves the right to make the interment in a location designated by the City. The city will not be responsible for any order given by telephone, or for any mistake occurring from the want of precise, proper instructions as to the particular location within a plot where interment is desired.

1.5 The City will not be liable for the interment permit, nor the identity of the person sought to be interred.

1.6 No interment of two or more bodies shall be made in one full grave, except in the following cases:

1. A parent and child may be buried in one casket.

2. Two infants may be buried in one casket.

3. Two urns of ashes may be buried in one full grave.

4. One body and one urn of ashes may be interred in one full grave.

1.7 No interment may be made in the cemetery unless all ordinances, rules and regulations regarding interments have been complied with and until the purchase price of the lot to be used and all burial fees are paid or arrangements have been made with the City for payment.

1.8 The cost of interments, including burial of ashes, shall be set by the City.

2. Interments – Winter

2.1 Winter Burials will be permitted at an additional cost to be set by the City Council.

2.2 Winter burials will be in effect from the first snow or when the ground is frozen and will continue through such time as when the ground is completely thawed.

2.3 A minimum notice of 72 hours prior to the winter interment (excluding weekends and holidays) must be given to City Hall. The City reserves the right to delay the burial up to 48 hours because of, but not limited to, ground conditions, weather conditions, and manpower/equipment availability.

2.4 Winter burial rates will be charged as read in Appendix E of the City Fee Schedule.

3. Delay of Interment

3.1 The City of Princeton will be in no way liable for any delay in the interment of a body when a protest to the interment has been made, or where rules or regulations have not been complied with.

4. Disinterments

4.1 Written permission of the lot owner and the next of kin shall be filed with the City, and a permit from the County Health Officer shall be secured and presented, and the required fees paid before any grave may be opened for any purpose. At least one month's notice must be given proper to any disinterment. This provision does not apply when disinterment is ordered by a duly authorized public authority.

5. Conditions of Lot Purchase

5.1 All lots will be sold subject to these rules and regulations, or those hereafter adopted. The purchaser shall expressly agree, in the deed conveying the lot, that his rights are subject to such

reasonable rules and regulations as the Princeton City Council may adopt. The deed, and these rules and regulations, and any amendments, constitute the sale agreement between the cemetery and the lot owner.

5.2 No lot shall be used for any purpose other than the burial of human remains and the place of appropriate memorials, as per the rules and regulations of the cemetery.

5.3 No easement or right or interment is granted to any plot owner in any road, drive, alley, or walkway which may be used as a means of access to the owner's cemetery lot or lots.

5.4 The City reserves and shall have the right to correct any errors that may be made by it either in making interments, disinterments, or removals, or in the description, transfer, or conveyance of any interment property, either by cancelling such conveyance and substituting and conveying in the lieu thereof other interment property of equal value and similar location, as far as possible, or as may be selected by the City, or in sole discretion of the City, by refunding the amount of money paid on account of said purchase. In the event that such error shall involve the interment of remains of any person in such property, the City reserves and will have the right to remove or transfer such remains so interred to other property of equal value and similar location as may be substituted and conveyed in lieu thereof.

6. Purchase of Lots

6.1 All fees and charges shall be set by the City and are payable to the City at City Hall. The fees are written out in the Princeton City Ordinances Appendix E.

6.2 Upon full payment of the purchase price of a lot, or lots, the City of Princeton will issue a cemetery deed conveying the lot, executed by the City, and the deed shall be recorded in the records of the City. Description of the lots will be in accordance with the cemetery plats, which are kept on file at City Hall.

7. Transfer of Lots

7.1 The owner of the cemetery lot, or grave, may transfer lots:

1. To the City of Princeton at the original sale price minus perpetual care (35%);

2. By will to any of his/her relatives who may survive him/her for the use and benefit of the person designated in the will;

3. By will to other persons not related to him/her for the use and benefit of the person

designated in the will.

In all cases, the owner must complete and have signed by witnesses and a Notary Public a transfer of ownership document provided by the City of Princeton. The transfer of ownership document must be approved by the City prior to the transfer of lots by the owner. When a transfer has been made in conformance with these rules, such transfer shall be recorded in the cemetery records.

7.2 No cemetery lot nor grave will be permitted to be re-sold except back to the City at the original lot price minus perpetual care.

7.3 Lot owners may not allow interments to be made on their lots for remuneration.

8. Descent of Lots

8.1 On the death of the lot owner, such lot shall be granted and conveyed by the City to the deceased's spouse, children in order of age, parents, siblings in order of age, or descendants who are qualified to be buried therein, unless otherwise provided for by will. The City may request such evidence as it deem necessary to prove that the lots in the question are received by the person who would be entitled to receive them.

9. Markers

9.1 Every marker must be placed in the space located by the City.

9.2 Above ground markers are only allowed on full size graves. All markers including slab must fit within property lines.

9.3 All markers and monuments must be set in cement unless otherwise approved by the City. The cement foundation must be at least 4" thick and have a 4" border around the monument. Monument Companies must be bonded and insured to work in Oak Knoll Cemetery.

9.4 All markers, monuments, and foundations must be located and marked by the City of Princeton personnel. Locate requests must be requested 3 business days prior to stone setting.

9.5 No marker may be placed in the cemetery until payment of the marker locate fee has been made to the City of Princeton.

9.6 The locate fee will be determined by the City Council and reviewed periodically.

10. Perpetual Care

10.1 The general care of the cemetery is assumed by the City and includes the cutting of the grass at

reasonable intervals, and cleaning of the grounds, the pruning of the shrubs and trees that may be placed by the City, and maintaining the general preservation of the lots and grounds, walks, roadways, boundaries, and structures to the end that said grounds shall remain and be reasonably cared for as cemetery grounds. General care assumed by the City shall in no case mean the maintenance, repair, or replacement of any marker or memorial placed or erected upon lots, nor the doing of special, unusual work in the cemetery.

11. Landscaping Improvements

11.1 Plants and flowers and items of remembrance may be placed in an urn sitting in a holding post above ground or an urn with its own integral base. The urn must be at least 8" above ground for mower clearance. Anything placed or planted not in accordance with this rule will be removed immediately by the cemetery caretaker. The City takes no responsibility for pots or stands should they be destroyed. Live Plants or flowers planted six inches from the front or back of the base of the stone/marker (not the sides) are allowed.

11.2 Veteran and auxiliary markers, planters, urns, live flowers, and plants shall be placed directly on either end or directly in front of monuments. If there is no monument, they have to be placed as if there was such.

11.3 Nothing may be placed or planted around foot markers or on top of the grave. However, live or artificial flowers may be placed on graves seven days before Memorial Day and must be removed seven days after Memorial Day.

11.4 Evergreen trees are preferred. Before planting deciduous trees or shrubs, permission must be received from the cemetery caretaker.

Fifth and Sixth Additions: Trees and shrubs must be of the arborvitae variety – either pyramid or global. No cedar, pine evergreen, deciduous trees, lilacs, rose bushes, etc. shall be permitted.

All trees and shrubs shall be planted solely by the cemetery caretaker in the place determined by him. Anything planted not in accordance with these regulations shall be removed immediately by the cemetery caretaker.

11.5 All landscaping, grading, and seeding shall be done by the cemetery caretaker.

11.6 The City will make water available to lot owners for care of flowers and plants from May 1st to October 31st, depending on weather. Lot owners may water the grass covering graves.

11.7 The City cannot be held responsible for any damages, loss, or theft of any personal property such as flowers, plants, decorations, vases, crocks, markers, monuments, etc.

11.8 The first five (5) working days in May have been designated for cemetery cleanup. During this time any or all flowers may be removed from grave sites. Our object is to clean up the cemetery for the coming summer and dispose of all artificial plants which may be unsightly (due to fading or wear) or falling apart. Removal of plants is at the cemetery caretaker's discretion. We suggest if you have something in particular which you want saved to remove it before this time and replace it afterwards.

12. Cemetery Management

12.1 The responsibility for the management of Oak Knoll Cemetery and all matters relating thereto shall be vested in the City of Princeton.

12.2 The City of Princeton Public Works Department shall be responsible for the care and maintenance of the cemetery. The Public Works Department shall also be responsible for provision of labor for interments, disinterments, and re-interments.

13. Hours

13.1 The cemetery will be open to visitors during the hours of sunrise to sunset. Permission to enter at all other times shall be secured from the City. The City reserves the right to refuse admission to the cemetery and to refuse the use of any of the cemetery's facilities, at any time, to any person or persons whom the City may deem objectionable to the best interest of the cemetery.

13.2 During the snow season, the Cemetery is Public Works last priority to plow.

14. General

14.1 Persons visiting the cemetery or attending funerals are strictly prohibited from writing upon, defacing, or damaging any memorial or breaking or injuring any tree, shrub, plant or other structure within the cemetery grounds.

14.2 The following acts are expressly prohibited, as well as any other violations of City ordinances and regulations that may apply:

14.2.1 The driving of motor vehicles into the cemetery, unless attending a funeral, visiting a relative or friend's grave site, or carrying on maintenance work authorized by the City with a speed limit not to exceed 10 miles per hour.

14.2.2 The driving or parking of any motor vehicle across of upon any grave or lot except by authorized personnel.

14.2.3 Loud or boisterous talking.

14.2.4 Bringing of lunches or refreshments into the cemetery or consuming them on the grounds.

14.2.5 Peddling or soliciting the sale of any commodity within the cemetery.

14.2.6 Placing of signs or notices or advertisements of any kind within the cemetery.

14.2.7 Bringing firearms into the cemetery, except by military escort accompanying a veteran's funeral or attending memorial services, by police officers while in the line of duty or those that have a valid permit to carry.

14.2.8 The throwing of rubbish on any part of the ground.

14.2.9 Items shall not be removed from the cemetery or any excavations made without written permission from the city.

14.3 Special cases may arise in which the literal enforcement or interpretation of a rule may impose on unnecessary hardship. The City reserves the right to make exceptions, suspensions, or modifications to any of these rules and regulations when the judgment of the City such action appears necessary and such a temporary exceptions, suspension, or modification shall in no way be construed as affecting the general application of such rules and regulations.

14.4 The City of Princeton reserves the right to amend these rules and regulations in the best interest of the cemetery and is not required to give notice of such intended action. The City of Princeton also reserves the right to remove all monuments, markers, flowers, plants, trees, decorations, or other similar things without liability to the owner whenever any of these objects becomes unsafe or unsightly. Prohibited items are as follows:

- Plant stands and shepherd hooks that are vacant for more than one year are subject to removal.
- Items such as: boxes, shells, toys, metal designs, ornaments, chairs, glass, wood or iron cases and similar articles upon lots shall not be permitted. If such items are placed, the City may remove and/or dispose of them.
- All objects not described above, including balloons, banners, food and beverages, Knick

knacks, solar lanterns, stuffed animals, wind chimes, windmills, windsocks, and statuary not incorporated into a monument and may be subject to immediate removal

14.5 Specific costs for lots, interments, disinterment's, burial of ashes, and setting of markers are not included in these rules because of the necessity to revise these rates. A current schedule of fees can be obtained from the City. Graves purchased and not paid for within one year of the purchase date shall return to the ownership of the City of Princeton unless prior arrangements have been made with the City.

14.6 No dog, cat or other household pet will be allowed in the cemetery unless the pet is a certified service animal.